



Wisconsin
CREP
Conservation Reserve Enhancement Program

VENDOR ID NUMBER_____

Section 93.70, Wisconsin Statutes

ESTIMATED TOTAL ACRES

SIGNATURES

ACKNOWLEDGEMENTS: I am applying for a 15-year agreement or a perpetual conservation easement from the Conservation Reserve Enhancement Program. I understand that the purpose of this program is to improve water quality and enhance wildlife habitat. I also understand that signing this application does not obligate me to participate in the program nor does it obligate the Wisconsin CREP to make payments to me until a valid agreement or easement is executed. I authorize the Wisconsin Conservation Reserve Enhancement Program to begin the eligibility determination process for my property. I understand that the Farm Service Agency will determine my initial eligibility and that signing this application does not constitute an eligibility determination. I also understand that I must execute a CRP-1 and CRP-2C form with the Farm Service Agency and complete an approved conservation plan prior to executing a State 15-year agreement or a perpetual conservation easement. If I am eligible, for a PERPETUAL CONSERVATION EASEMENT, I understand that I must have a title search of the property completed to disclose ownership and encumbrances on the lands submitted in this application. I also am aware that withdrawal of the application at any time during the title search obligates me to pay for all title search costs.

14. DECLARATION: I declare that this application, including any accompanying information material has been examined by me and to the best of my knowledge and belief is true and correct.

SIGNATURE OF OWNER, PARTNER or OFFICER

DATE

TITLE or REPRESENTATIVE CAPACITY, AS APPLICABLE

SIGNATURE OF OWNER, PARTNER or OFFICER

DATE

TITLE or REPRESENTATIVE CAPACITY, AS APPLICABLE

APPLICANTS FINAL CHECKLIST

Are you aware the spouse's signature must be obtained for the agreement or easement? ☐ Yes ☐ No

Have you attached a completed W-9 form for all owners as part of this application? ☐ Yes ☐ No

Have you attached a copy of the most recent property tax statement for all parcels? ☐ Yes ☐ No

Have you attached an aerial photo, map, plat or other instruments indicating boundaries, natural or man-made features such as lakes, ponds, swamps, rivers, streams, wood lots, roads (named), structures such as barns, houses and storage facilities, power lines, fences, lot lines and field number delineation's? The FSA orthophoto delineation of the project area is acceptable. ☐ Yes ☐ No



Wisconsin Dept. of Agriculture Trade and
Consumer Protection
Agricultural Resource Management Division
PO Box 8911
Madison, WI 53708-8911
(608) 224-4634



PCE ATTACHMENT

PERPETUAL CONSERVATION EASEMENT

OWNERSHIP

15. Legal Owner(s) of Property : (must match box 2 of the application)

OWNERSHIP DETAILS

16. If all individual owners of the property do not reside at the same address, give name and mailing address of each owner. (Attach additional sheets, as necessary.) If all owners are not individuals, provide the following:

- (a.) Corporation. Indicate the state of incorporation and the year of incorporation. Give name and mailing address of president, vice president, secretary and treasurer. State whether incorporated under subchapter XIX, Service Corporations, of Chap. 180.
- (b.) Trust. Give name, mailing address, and place of residence of the settlor, trustee and all beneficiaries.
- (c.) Partnership. Give name, mailing address and place of residence of all partners, including limited partners.
- (d.) Business Trust. Give name, mailing address and place of residence of the settlor, trustee and all present income beneficiaries.
- (e.) Estate. Give name and last mailing address of deceased; and name, mailing address and place of residence of personal representative, executor, or special administrator and any beneficiaries of the real property.
- (f.) Guardianship. Give name, mailing address, and place of residence of guardian and ward(s).
- (g.) Association. Give name, mailing address and place of residence of the president, secretary and treasurer.

_____	_____
_____	_____
_____	_____

VERIFICATION OF NOTICE TO MORTGAGE HOLDER/LENDER AND LAND CONTRACT VENDOR

17. LAND CONTRACT: If the land to be placed under the easement is being purchased by land contract, all vendor(s)/seller(s) must sign (attach additional pages if necessary)

I hereby acknowledge receipt of notice that the parcels listed in this CREP application, as applicable, are applying for a perpetual conservation easement. I acknowledge that I will be required to sign the easement.

_____ SIGNATURE OF VENDOR	_____ DATE
_____ SIGNATURE OF VENDOR	_____ DATE

18. MORTGAGE HOLDER(S): NOTE ALL MORTGAGE HOLDERS MUST SIGN THIS APPLICATION.

I acknowledge that I will be required to sign the easement.

I hereby acknowledge receipt of notice that the parcels listed in this CREP application, as applicable, are applying for a perpetual conservation easement.

The signature of the mortgage holder/lender shall not be construed as a subordination of its mortgage lien rights nor as of any other significance beyond receipt of the notice herein.

18. (continued)_____
SIGNATURE OF MORTGAGE HOLDER/LENDOR_____
DATE_____
SIGNATURE OF MORTGAGE HOLDER/LENDOR_____
DATE_____
TITLE or REPRESENTATIVE CAPACITY, AS APPLICABLE_____
TITLE or REPRESENTATIVE CAPACITY, AS APPLICABLE**EASEMENT HOLDER****19. Perpetual conservation easement is to be held by: (choose one)**☐ County ☐ DATCP ☐ Other _____

LCD Initials _____ Date _____ Applicant Initials _____ Date _____

EASEMENT APPLICANT CHECKLIST

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Have you been given the Wisconsin CREP Fact Sheet?
<input type="checkbox"/>	<input type="checkbox"/>	Are you aware you must have a title search of the property?
<input type="checkbox"/>	<input type="checkbox"/>	Have you been given a copy of the Title Search Request Form?
<input type="checkbox"/>	<input type="checkbox"/>	Have you been given a list of title company(s) in your county?
<input type="checkbox"/>	<input type="checkbox"/>	Have you notified the Land Conservation Department if any lands to be enrolled under an easement may have existing easements (for electric, pipeline, gas, access, road right-of-way, mineral extraction etc.)?
<input type="checkbox"/>	<input type="checkbox"/>	Have you indicated to the LCD the lands that are to be used for easement access?
<input type="checkbox"/>	<input type="checkbox"/>	Have the parcel number(s) been identified for those lands?
<input type="checkbox"/>	<input type="checkbox"/>	Are all other owners aware they have to sign the easement at a later date?

NOTE: Any defects discovered in the title search may result in a delay in the application process and possible dismissal of the application.

LCD EASEMENT CHECKLIST

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Have you attached a copy of the federal CRP-2C application?
<input type="checkbox"/>	<input type="checkbox"/>	Have you attached a copy of the federal CRP-23 form?
<input type="checkbox"/>	<input type="checkbox"/>	Have you attached the title search report and invoice for the parcel(s), and any other pertinent invoices?
<input type="checkbox"/>	<input type="checkbox"/>	Have you attached the environmental benefits report?
<input type="checkbox"/>	<input type="checkbox"/>	Have you attached the NRCS surveyor's notes and the computer disk with GPS points (Text file, SHP file)?

20.

PERPETUAL EASEMENT LOCATION INFORMATION

LCD USE ONLY-SUBMIT TO DATCP WITH PCE ATTACHMENT

1. NRCS ID _____				PRACTICE CP _____ TRACT# _____				
MUNICIPALITY	¼ ¼	1/4	SECTION	TOWNSHIP	RANGE	ACRES	PARCEL TAX ID	FIELD #'s
TOTAL ACRES _____								

CHECK ONE

☐ RIPARIAN☐ GRASSLAND

NOTE: Indicate parcels affected by electrical, pipeline, road or other easements with an asterisk *.

2. NRCS ID _____				PRACTICE CP _____ TRACT# _____				
MUNICIPALITY	¼ ¼	1/4	SECTION	TOWNSHIP	RANGE	ACRES	PARCEL TAX ID	FIELD #'s
TOTAL ACRES _____								

CHECK ONE

☐ RIPARIAN☐ GRASSLAND

NOTE: Indicate parcels affected by electrical, pipeline, road or other easements with an asterisk *.

3. NRCS ID _____				PRACTICE CP _____		TRACT# _____		CRP2C CONTRACT # _____	
MUNICIPALITY	¼ ¼	1/4	SECTION	TOWNSHIP	RANGE	ACRES	PARCEL TAX ID	FIELD #'s	
TOTAL ACRES _____									

CHECK ONE

☐ RIPARIAN☐ GRASSLAND

NOTE: Indicate parcels affected by electrical, pipeline, road or other easements with an asterisk *.

*NOTE: The grassland project areas include some towns in the counties of: Marathon, Taylor, Clark, Wood, Portage, Iowa, Dane, Lafayette and Green. Do not check this box unless you are certain lands are in these eligible areas.

PERPETUAL CONSERVATION EASEMENT TITLE SEARCH INFORMATION

Upon completing a CREP Application, including PCE Attachment, completing and signing a USDA CRP-2C form, and receiving a CRP-23 form, you will be authorized to begin the title search process. Each landowner individually, or with the assistance of the county Land Conservation Department, can contract for a title search.

The title search may take the following forms:

- 1) A title opinion by an attorney on an updated abstract. The applicant may use a private attorney, licensed to practice law in Wisconsin or, in some cases, county corporation counsels are providing the legal opinion when the county will be holding the easement.
- 2) A full title search by a title company. A full title search is one that is *unrestricted* as to the time covered by the search. This means a 60-year search of the title records is *not sufficient*. In many instances the industry recognizes to obtain a full title search, the applicant should ask for a title insurance policy *commitment* (specifically, a “Minimum Title Insurance Commitment of \$15,000”) back to the 1st entry. This is *not* a title insurance *policy*, and does not create any obligation to purchase a title insurance policy. This type of search does provide a convenient statement of vital title search findings, such as: who has title, and what “exceptions” limit clear title. Before an applicant orders a title insurance commitment, the applicant should confirm that a full title search will be performed.

For this program a **perpetual conservation easement** title search will determine the following information:

- a.) Names and addresses of all present owners.
- b.) Tax statement of property from assessors office.
- c.) Last deed of record including legal description and any exceptions.
- d.) All easements of record and other encumbrances such as utilities, secondary roads and dedications unrestricted as to time.
- e.) All land contracts unrestricted as to time.
- f.) Judgments, Liens, Mortgage information, delinquent real estate taxes, state and federal tax liens unrestricted as to time.
- g.) CSMs and Subdivision Plats if applicable.
- h.) Any deed restrictions, referencing State or Federal closure letters for contaminated sites.

NOTE: Title search report may require us to obtain copy(s) of some of the above listed information.

For contracting with a title company use the attached **Title Search Contracting Request Form**. Upon delivery of this form to the title-company you should receive an estimate for the cost of services.

NOTE to CREP APPLICANT:

- ◆ A mortgage holder, land contract vendor or mineral rights holder WILL need to sign the CREP easement.
- ◆ The land contract purchaser and or the mortgagee may need to record a “satisfaction” to prove that these interests have been fully satisfied. The appropriate parties associated with a mineral rights claim may need to record a document terminating the interest.

PAYMENT OF THE TITLE COMPANY INVOICE WILL BE MADE BY THE APPLICANT AND REIMBURSED BY DATCP AFTER RECORDING OF THE EASEMENT

TAX INFORMATION

Consult your accountant on any potential implications for income or property tax issues.



(6/04)
Wisconsin Dept. of Agriculture Trade and Consumer
Protection
Agricultural Resource Management Division
PO Box 8911
Madison, WI 53708-8911
(608) 224-4634

TS ATTACHMENT

SUBMIT THIS DOCUMENT TO
TITLE COMPANY

CREP Title Search Contracting Request Form



Date_____

I am requesting a title search of the parcel(s) indicated below.

Estimated Cost of Title Search

\$_____

Name:	Address:
County:	Township:
Range:	Section:
1/4 1/4:	Parcel Number(s):

The title search should:

- ◆ Be a full title search that is *unrestricted* as to the time back to the 1st entry .
- ◆ Provide a title insurance policy *commitment* (specifically, a “Minimum Title Insurance Commitment of \$15,000”) including but not limited to the following:
 - a.) Names of all present owners.
 - b.) Tax statement of property from assessors office.
 - c.) Last deed of record including legal description and any exceptions.
 - d.) All easements of record and other encumbrances such as utilities, secondary roads and dedications unrestricted as to time.
 - e.) All land contracts unrestricted as to time.
 - f.) Judgments, Liens, Mortgage information, delinquent real estate taxes, state and federal tax liens unrestricted as to time.
 - g.) CSMs and Subdivision Plats if applicable.
 - h.) Any deed restrictions, referencing State or Federal closure letters for contaminated sites.